Anand Pharmacy College, Anand

(An Autonomous College under UGC regulations, 2023)
(Managed by Shri Ramkrishna Seva Mandal)
(Approved by PCI, NAAC Accredited – A+ Grade, 3.38 CGPA)

Minutes of 33rd Meeting of Governing Body

The 33rd Governing Body meeting of Anand Pharmacy College (APC), Anand was held on 24th October, 2024 at 10:30 am in board room, APC. The list of members attended the meeting is enclosed (**Enclosure – I**).

Attendees:

1. Shri Hemantbhai J. Patel, Chairman and President, Shri Ramkrishna Seva Mandal, Anand
2. Smt. Jyotsnaben K. Patel, Hon. Secretary, Shri Ramkrishna Seva Mandal, Anand
3. Shri Parixitbhai K. Patel, Joint Secretary, Shri Ramkrishna Seva Mandal, Anand
4. Dr. Vijaysinh M. Vanar, Principal, Anand Commerce College, Anand
5. Dr. Mukul Jain, President, Zydus Research Center, Ahmedabad
6. Dr. Rajesh A Thakker, Director, R & D Cell, Gujarat Technological University, Ahmedabad
7. Dr. Tejal R. Gandhi, Principal, Anand Pharmacy College, Anand
8. Dr. Kalpana Patel, Professor, Anand Pharmacy College, Anand
9. Dr. Anita A. Mehta, Professor, Anand Pharmacy College, Anand
10. Mr. Sunny Macwan, Office Superintendent, Anand Pharmacy College, Anand

Following members conveyed their absence for the meeting.

1. Shri Kaushikbhai J. Doshi, Vice President, Shri Ramkrishna Seva Mandal, Anand
2. Dr. Ketankumar Modi, I/C Principal, Government Pharmacy College, Gandhinagar

Initiation:

Dr. Tejal R. Gandhi, Principal and Member Secretary, initiated the meeting and gave brief introduction about the Shri Ramkrishna Seva Mandal (SRKSM) and the institute, Anand Pharmacy College, Anand (APC). She also focused upon the objectives of establishment of SRKSM along with the overview of journey of APC and highlighted the support provided by the various stake holders. Further Dr. Gandhi highlighted the academic achievements of the institute. The meeting progressed with the agenda items.

The agenda wise discussion is as follows:

Agenda, Proceedings and Resolution

Agenda 1.1: Welcome and Introduction of Members

On behalf of Anand Pharmacy College, Dr. Tejal Gandhi, accorded a warm welcome and gave brief introduction of the members and informed that this was the 1st Governing body meeting after conferment of the Autonomous status from UGC. The committee was reframed as per the UGC norms comprising of Trust members, Member from the industry and University experts.

Agenda 1.2: Approval of Minutes of last Governing Body meeting

Brief overview related to the last minutes were presented by member secretary and was unanimously approved by all the members **(Enclosure – II)**.

Agenda 1.3: Briefing new members related to Long term and Short term goals of the institution

Dr. Gandhi gave brief overview of the goals (both short term & long term) prepared and passed in 31st Governing body meeting and all members had taken note of the same. It was suggested by Dr. Vanar to increase the number of certificate courses as per autonomous norms, where it was informed by Member Secretary that new certificate course on Medical Devices and it development was approved by Academic Council in addition to other certificate courses offered by the institute. Dr. Rajesh Thakkar suggested that for Technology Transfer process, the institute can approach GTU to seek guidance for commercialization. Dr. Mukul Jain added that Technology Transfer Cell can also be displayed on the institute website along with the list of the Granted patents which will support in commercialization and suggested to commercialize various Nutraceuticals / herbal products. Further, Dr. Gandhi informed about the establishment and functioning of Drug Information Centre at Karamsad Hospital which was appreciated by Dr. Mukul Jain.

Agenda 1.4: Consideration and approval of the recommendations of the Board of Studies (BoS) and Academic Council (AC) with respect to courses of study, academic regulations, curricula, syllabi, course outcomes, exam manual etc.

Member Secretary gave a detailed overview to the courses, academic regulations, curriculum, syllabus, course outcome. She also informed that academic framework of all subjects were prepared in Board of Studies and suggestions given by Academic Council were also implemented. It was also informed that the teaching scheme and subjects were as per PCI recommendations. She also highlighted the implementation of NEP 2020, by addition of ability enhancement courses (AEC), multidisciplinary courses (MDC), Value added courses (VAC) and skill enhancement courses (SEC) across all programs, explaining their objectives.

Dr. Mukul Jain suggested that elective courses like AI (Artificial Intelligence) in healthcare, Data Analytics, can be introduced in future.

Dr. Rajesh also suggested that institute can go for introduction of Python, R, Deep and Machine Learning, Introduction to Matrix for inclusion in 1st Semester Mathematics, NPTEL courses / Joy of Computing (IIT) etc. in future.

Agenda 1.5: Approval of certificate courses recommended by the Board of Studies (BoS) and Academic Council

Certificate courses offered by the different departments of the institution were presented in detail including its year of introduction, objective, total batches completed by the institute. It was also informed by the member secretary that these five certificate courses were approved by the Board of Studies and Academic Council. It was further discussed that University representatives nominated by the University as a part of Board of Studies and Academic Council had approved the certificate courses details including total credits, total hours, syllabus, eligibility etc. Further Member secretary proposed that the certificate provided to the participants if endorsed by GTU will be more valuable. In context to this, Dr. Rajesh suggested to drop email to GTU for certification issued by the institute to be endorsed with GTU and keep him informed for the same via email.

Agenda 1.6: Presentation of existing scholarship norms and medals on the recommendation of the Academic Council.

Various details related to existing scholarship norms and medals were presented by Member Secretary for toppers, subject wise gold medals (**Enclosure - III**). The Merit CR gold medal semester wise to be given to new batch effective from 2024- 25 approved by SRKSM were also presented.

Dr. Mukul Jain and other members appreciated the initiative taken by APAA (Anand Pharmacy College Alumni Association) to support students and staff of the institution by contributing 2.5 lacs every year.

Agenda 1.7: Approval of annual budget for the year 2024-25

Member Secretary presented the income and expense details as annual budget recommended by the finance committee and approved by the management for the academic year 2024-25, was presented and approved by the committee members (**Enclosure - IV**). The expense details for the year 2023-24 was reviewed by the committee. Principal of the institute is given authority to approve internal changes among the various sub heads in the budget. In case of additional fund requirement in unforeseen conditions, Hon. Secretary of SRKSM is authorized to approve the same, which will be presented in the subsequent meeting

Agenda 1.8: Any other matter with the permission of Chair.

Member Secretary took the permission of the Chairman Shri Hemantbhai Patel and presented

1) Nomination of the Finance committee members and Academic council members were presented and which was noted by the members.
2) Delegation of powers & responsibility assigned to the various staff members of the institute approved in previous Governing body meeting and by Management were presented by Dr. Gandhi was noted by the members. It was also finalized that any changes in delegation of powers & assignment of responsibility related to Administrative, Academics etc. will be the authority of the Principal for smooth functioning of the institute. Any changes in finance related delegation of powers and responsibility will be done after approval of the Hon. Secretary, SRKSM.
3) Dr. Gandhi proposed to apply to GTU and PCI for introduction of Pharm. D. (Post Baccalaureate course - Lateral entry in 4th year Pharm D) with effect from the AY 2025-26 with 10 seats, which was accepted by members.

Dr. Gandhi concluded the meeting by thanking all the members for their insightful suggestions and comments and expressed gratitude for their presence.

The resolution agenda wise is as follows:

Sr. No	Resolution No	Resolution
1	33.1.2	Resolved that the minutes of last meeting held on 06/01/2024 is approved.
2	33.1.3	Resolved that the Short term goals and long tern goals of the institute are approved as per the UGC autonomous norms.

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3	33.1.4	Resolved that the academic regulations comprising of teaching scheme and evaluation system are approved for B. Pharm., M. Pharm and Pharm.D.
	33.1.4.1	Resolved that the Syllabus for the 1st & 2nd Sem B. Pharm. 1st & 2nd Sem M. Pharm. (Pharmacology, Pharmaceutics, Pharmaceutical Quality Assurance, Pharmaceutical Technology and Regulatory Affairs) and 1st Year Pharm D. are approved as attached. **(Annexure-1)**
4	33.1.5	Resolved that certificate courses passed by BoS, Academic Council were approved. Viz.1) Pharmacovigilance, 2) 3D printing in Health care 3) Life Cycle of Pharmaceutical and Medical Device Management 4) Biostatistics in Pharmaceutical Science 5) Medical Device and its development.
5.	33.1.6	Resolved that Scholarship and award norms passed in Academic Council are approved as attached. **(Enclosure-III)**
6.	33.1.7	Resolved that. Principal of the institute is given authority to approve internal changes among the various sub heads in the budget. Resolved that in case of additional fund requirement in unforeseen conditions, Hon. Secretary of SRKSM is authorized to approve the same, which will be presented in the subsequent meeting
7	33.1.8	Resolved that finalized that any changes in delegation of powers & assignment of responsibility related to Administrative, Academics etc. will be the authority of the Principal for smooth functioning of the institute. Resolved that any changes in finance related delegation of powers and responsibility will be done after approval of the Hon. Secretary, SRKSM.
8	33.1.9	4) Resolved to apply to GTU and PCI for introduction of Pharm. D. (Post Baccalaureate course - Lateral entry in 4th year Pharm D) with effect from the AY 2025-26 with 10 seats.